Elzie, Teri L

10620680 00755**25**

From:

Zeisloft, Jamie

Sent:

Wednesday, June 20, 2001 4:30 PM

To:

Subject:

Elzie, Teri L RE: FW: NRTC Meeting Facilitator

Teri, please forward to the trutees. Thanks.

Folks,

This is an issue, but I don't think there's need for concern. If you remember my 6/5 message, I said "I know the by-laws now say that the chair is responsible for maintaining order, but the chair has a lot of other responsibilities and it might help if we had someone particularly focused on facilitation/moderation during meeting." I also said "I was thinking that we could either elect or designate (via resolution) someone to act as a facilitator/moderator/referee for council activities." The relationship between the chair and a facilitator is an issue that we need to address, but there are lots of examples/models for us to start with (e.g. the HAB, HAB Committees and the newly formed Hanford National Monument Federal Advisory Committee all have chairs and facilitators). Once we find the arrangement we're looking for, we can make the necessary modifications/adaptations to the way we do business (either formally or informally).

I'll see what I can find out about the chair/facilitator relationships within the HAB, FACA and other Hanford related groups (Dee probably has some information on this issue). You all can look elsewhere and we'll pool our information. Sound good?

Jamie

----Original Message----

From: Goldstein, Larry [mailto:lgol461@ECY.WA.GOV]

Sent: Wednesday, June 20, 2001 11:35 AM

To: 'Tom_OBrien@r1.fws.gov'; Elzie, Teri L
Cc: 'Dan Landeen'; 'David Powell'; 'Larry Gadbois'; 'Helen Hillman';
Zeisloft, Jamie; 'Jake Jakabosky'; McConnaughey, Jay; 'Joseph Richards';
'Nick ladanza'; 'Preston Sleeger'; 'Stuart Harris'; 'Susan Coburn
Hughs'; 'Tom Zeilman'; 'Lauri Vigue'
Subject: RE: FW: NRTC Meeting Facilitator

Thanks Tom, I have similar concerns.

I appreciate a majority of council members think a facilitator is a good option, and agree on the value of potentially having specific, complex or intractable issues facilitated. However, I wonder how a facilitated meeting-as-usual would work given the responsibilities and role of the Chair.

----Original Message----

From: Tom_OBrien@r1.fws.gov [mailto:Tom_OBrien@r1.fws.gov] Sent: Wednesday, June 20, 2001 11:06 AM

To: Elzie, Teri L

Cc: 'Dan Landeen'; 'David Powell'; 'Larry Gadbois'; 'Helen Hillman';

Zeisloft, Jamie; 'Jake Jakabosky'; McConnaughey, Jay; 'Joseph Richards'; Goldstein, Larry; 'Nick Iadanza'; 'Preston Sleeger'; 'Stuart Harris';

'Susan Coburn Hughs'; 'Tom Zeilman'; 'Lauri Vigue' Subject: Re: FW: NRTC Meeting Facilitator

EDMC

discussions after the Chair opens each agenda item? What would the facilitators role be to participate in the meetings as the Chair is designated by the By-Laws as responsible for conducting the Trustee meetings?

"Elzie, Teri L"

<TLEIzie@mail.bh To: 'Dan Landeen'

'Helen Hillman' < Helen_Hillman@hazmat.noaa.gov>,

'Jake Jakabosky' 06/20/2001 07:26 <jjakabos@or.blm.gov>, 'Jay

McConnaughey'

AM <jmcc461@ecy.wa.gov>, 'Joseph Richards'

<JosephRichards@ctuir.com>,

'Larry Gadbois' <gadbois.larry@epa.gov>, 'Larry

Goldstein' <lgol461@ecy.wa.gov>, 'Lauri Vigue'

<viguelav@dfw.wa.gov>, 'Nick
ladanza'

<Nick.ladanza@noaa.gov>,

'Stuart Harris' <stuartharris@ctuir.com>, 'Susan

Coburn Hughs' <susan.c.hughs@state.or.us>,

'Tom O'Brien' <Tom_OBrien@r1.fws.gov>, 'Tom

Zeilman'

<tzeilman@yakama.com>

cc: "Zeisloft, Jamie" <Jamie Zeisloft@rl.gov>

Subject: FW: NRTC Meeting

Facilitator

Everyone -

Please see message below from Jamie.

Teri

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> -----Original Message-----
> From: Zeisloft, Jamie
> Sent: Tuesday, June 19, 2001 1:26 PM
> To: Elzie, Teri L
> Subject: NRTC Meeting Facilitator
>
> Teri,
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> Folks. > On June 4th, I sent you all a message suggesting that we use a > for our NRTC meetings. I've heard back from almost all of you and all of > the responses were very supportive of the idea. So I think it's save to > say it's a go and we should look at our options. > With that in mind, I looked into what RL has available to support us. I > found that RL has several staff who are trained/certified, practicing > facilitators (I initially thought we used contractors, but they're all > staff). I've talked to several people and they suggested that I talk to > Dee Willis, one of our better known facilitators (some of you may have > attended meetings facilitated by Dee). Dee comes highly recommended and > has a calm, easy-going, but business-like demeanor that would fit well > with our needs. > I talked to Dee and he is interested and willing to support us. He also > has no direct involvement with any of our issues that might in some way > influence/bias his facilitation (and he made it clear the Hanford > employees would be treated the same as everyone else, as it should be). > Since he's RL staff, the only additional cost is for travel, and I've > able to find the funds to cover that. Dee and I agreed that if the NRTC > chooses to go with this option, he could facilitate the Olympia and > meetings as a "trial run". After those meeting, we would then decide if > we are comfortable with using him for all of our meetings (from his > experience, he thought it would be best to stick with one facilitator, > though this isn't a must). > So, as one option, I can offer an RL facilitator, starting with a > trial-run with the July meeting. If anyone else has other options, > send them to the group for consideration. Once we've looked at all of our > options, we can decide what to do and plan accordingly. Thanks. Jamie